

**Kingsbury Episcopi Primary School
Full Governing Body Meeting**

MINUTES – Tuesday 4 February 2025, 18:30

Present:

Simon Faull (SF) – Chair of Governors
Melanie Lawson (ML) - Headteacher
Jon Loxston (JL)
Charlotte England (CE)
Neil Burn (NB)
Barbara Teale (BT)
Mike Gulliver (MG)
Fiona Guest (FG)
David Harris (DH)
Elodie Carson (EC)

Apologies:

Rebecca Lewins (RL) – Clerk to Governors

FGBM	Item
1	Welcome & introductions It was confirmed that the meeting was quorate.
2	Apologies: Apologies had been received from Rebecca Lewins. These were accepted.
3	Declarations of Interest/ Register of Business Interests There were none.
4	Minutes of previous meeting These were agreed as a true record.
5	Matters Arising There were none.
6	Actions (See appendix A) There were none.
7	Matters of urgency There were none for this meeting.
8	Year 2 Data - Reports from Darren Bell; <i>PowerPoint presentation available</i> • Discussion about insight-every cohort and individual/group progress • What is the plan to raise attainment? Class teachers, subject leads, support for identified groups • Individual teacher assessment; starting points vs now • Pupil progress meetings; to assess where children are 3X per year • Assessment time table-example for governors • Progress from today vs next year • Will there be accelerated progress in writing-coverage, time of the year and vs end point
9	Whole School Maths - Report from Liz Meeten; <i>Data available</i> • Y4 and Y5 positive KS2 data and exceptional data in Y6 • Large improvements from KS1-KS2

	• Jumps in GD, ensuring challenges are available to all children • Work books for children having more time for GD challenges, visually pleasing and engaging for learners • Times table challenges-successes across the school-12 x 12, celebration of achievements • Support for vulnerable children, weaker mathematicians • Parent workshops? Re-do phonics for parents, other subjects? • Teaching 2/3 year groups, support from LSA's and HLTA'S • White Rose EofT assessments, NFER together gives a better picture • Dip in learning-summer break vs autumn data • PP data-PP and SEN combined focus area group-focus groups and interventions to support • Children in the just below bracket-orange-potential to make it, shows teachers where to focus • Group work impacted, support and interventions limited • By the end of the year Y6 85% • Value added from children who have made exceptional progress vs combined at the end of Y6 SAT's • Exceptional data to be published ML to add updates to Dec mins as an appendix
10	Ofsted Inspection Data Summary Report • 2024 performance data - outstanding
11	Safeguarding Audit • QP domestic abuse policy, • EC SENCo adjust • QN Section 1-8 directions-yes • Section 8 D and E David representative • Section 10 green • Digitally sign
12	Update on RHT partnership A consultation exercise has been undertaken with stakeholders including a staff meeting with the RHT CEO.
12a	Pre-school budget / finance report <i>This item was deferred.</i>
14	Energy Efficiency Grant £2000 new lights for all huts £10,000 committed to toilets Quotes: ML to send to governors Flooring, boys
18	Headteacher Report • Heart felt thanks to Rebecca Heath Coleman for her years of dedicated service at KEPS • Thank you to Carly Cleasby for becoming full time and the commitment to the class and school

19	Policies for review: • Attendance – this policy was adopted. • Domestic Abuse - it was agreed to merge the Domestic Abuse policy into the Safeguarding policy.
20	Safeguarding <i>See Item 11 above.</i>
21	Health & Safety There was no update.
22	SEF There was no update.
23	Complaints: None received since the last meeting.
24	Governor training/roles/visits There was no update.
25	Any Other business There was none.

Appendix A	Please inform the Clerk once actions have been completed	Completed
Item 9	ML to add updates to Dec mins as an appendix	
Item 14	Quotes: ML to send to governors	